

LEVITTOWN UNION FREE SCHOOL DISTRICT Policy 1640

ABSENTEE BALLOTS

The Board of Education authorizes the District Clerk to provide absentee ballots to qualified School District voters. Absentee ballots shall be used for the election of School Board members, School District public library trustees, the adoption of the annual budget and School District public library budget and referenda.

A School District voter must request in advance an application for an absentee ballot. The voter must complete the application and state the reason the individual will not be able to appear in person on the day of the School District election/vote for which the absentee ballot is requested. The application must be received by the District Clerk at least seven (7) days before the election/vote if the ballot is to be mailed to the voter, or the day before the election/vote if the ballot is to be delivered personally to the voter.

Pursuant to the provisions of Education Law, a qualified School District voter is eligible to vote by absentee ballot if the individual is unable to appear to vote in person on the day of the School District election/vote because:

1. They are or will be a patient in a hospital, or is unable to appear personally at the polling place on the day of the election/vote because of illness or physical disability;
2. They have duties, occupation or business responsibilities, or studies which require being outside of the county or city of residence on the day of the School District election/vote;
3. They will be on vacation outside of the county or city of residence on the day of such School District election/vote;
4. They will be absent from the voting residence due to detention in jail awaiting action by a grand jury or awaiting trial, or is confined in prison after conviction for an offense other than a felony; or
5. They will be absent from the School District on the day of the School District election/vote by reason of accompanying spouse, parent or child who is or would be, if they were a qualified voter, entitled to apply for the right to vote by absentee ballot.

Statements on the application for absentee ballot must be signed and dated by the voter.

An absentee ballot must reach the Office of the District Clerk not later than 5 p.m. on the day of the election/vote in order that their vote may be canvassed.

A list of all persons to whom absentee ballots have been issued shall be maintained in the Office of the District Clerk and made available for public inspection during regular office hours until the day of the election/vote. Any qualified voter may, upon examination of such list, file a written challenge of the qualifications as a voter of any person whose name appears on such list, stating the reason for such challenge. The written challenge shall be transmitted

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by the District Clerk to the election inspectors on the day of the School District election/vote. In addition, any qualified voter may challenge the acceptance of the absentee voter's ballot of any person on such list by making their reasons known to the election inspector before the close of the polls.

Education Law Sections 1501-c, 2014, 2018-a, 2018-b and 2613

Adopted: October 9, 2024